RC FORM 203–1 Department of State Health Services

(October 2011) 1100 West 49th Street

 P.O. Box 149347

 Austin, Texas 78714-9347

 **NOTICE TO EMPLOYEES**

 *TEXAS REGULATIONS FOR CONTROL OF RADIATION*

 The Department of State Health Services has established standards for your protection against radiation hazards,

 in accordance with the Texas Radiation Control Act, Health and Safety Code, Chapter 401.

**YOUR EMPLOYER’S RESPONSIBILITY**

Your employer is required to–

1. Apply these rules to work involving sources of radiation.

2. Post or otherwise make available to you a copy of the Department of State Health Services rules, licenses, certificates of registration, notices of violations, and operating procedures that apply to your work, and explain their provisions to you.

**YOUR RESPONSIBILITY AS A WORKER**

You should familiarize yourself with those provisions of the rules and the operating procedures that apply to your work. You should observe the rules for your own protection and for the protection of your co-workers.

**WHAT IS COVERED BY THESE REGULATIONS**

1. Limits on exposure to sources of radiation in restricted and unrestricted areas;

2. Measures to be taken after accidental exposure;

3. Individual monitoring devices, surveys, and equipment;

4. Caution signs, labels, and safety interlock equipment;

5. Exposure records and reports;

6. Options for workers regarding Agency inspections; and

7. Related matters.

**WHERE TO FIND THESE REGULATIONS**

The most recent rules are available online at:

<http://www.dshs.state.tx.us/radiation/rules.shtm>

**RADIATION SAFETY MANUAL**

Contact the Radiation Safety office at 713-500-5840 to locate the most

current Radiation Safety Manual for radioactive materials. You may also find online at: [http://www.uthouston.edu/safety](http://www.uth.tmc.edu/safety) and selecting Manuals link.

**REPORTS ON YOUR RADIATION EXPOSURE HISTORY**

1. The rules require that your employer give you a written report if you receive an exposure in excess of any applicable limit as stated in the rules, license or certificate of registration. The basic limits for exposure to employees are stated in 25 Texas Administrative Code (TAC) §289.202(f), (k), (l) and (m) (relating to Standards for Protection Against Radiation from Radioactive Materials) and 25 TAC §289.231(m) (relating to General Provisions and Standards for Protection Against Machine-Produced Radiation). These subsections specify limits on exposure to radiation and exposure to concentrations of radioactive material in air and water.

2. If you work where individual monitoring devices are provided in accordance with 25 TAC §289.202 or §289.231:

(a) Your employer must furnish to you an annual written report of your exposure to radiation if:

(1) the individual's occupational dose exceeds 100 mrem (1 mSv) total effective dose equivalent or 100 mrem (1 mSv) to any individual organ or tissue; or

 (2) the individual requests his or her annual dose report in writing.

(b) Your employer must give you a written report, upon termination of your employment, of your radiation exposures if you request the information on your radiation exposure in writing.

**INSPECTIONS**

All licensed or registered activities are subject to inspection by representatives of the Department of State Health Services. In addition, any worker or representative of the workers who believes that there is a violation of the Texas Radiation Control Act, the rules issued thereunder, or the terms of the employer’s license or registration with regard to radiological working conditions in which the worker is engaged, may request an inspection by sending a notice of the alleged violation to the Department of State Health Services. The request must state the specific grounds for the notice, and must be signed by the worker or the representative of the workers. During inspections, Agency inspectors may confer privately with workers, and any worker may bring to the attention of the inspectors any past or present condition that he believes contributed to or caused any violation as described above.

 **POSTING REQUIREMENT**

Copies of this notice must be posted in a sufficient number of places in every establishment where employees are employed in activities licensed or registered, in accordance with 25 TAC §289.252 (relating to Licensing of Radioactive Material) and 25 TAC §289.226 (relating to Registration of Radiation Machine Use and Services), to permit employees to observe a copy on the way to or from their place of employment.

Applicable sections of *25 TAC §289* may be reviewed online, at [www.dshs.state.tx.us/radiation/rules.shtm](http://www.dshs.state.tx.us/radiation/rules.shtm). As required by *25 TAC §289.203*, the following documents may be examined in the Radiation Safety office (Cyclotron Bldg CYF G102, phone number 713-500-5840), during normal working hours: applicable regulations, licenses, certificates of registration, and any associated documents; applicable operating procedures; notices of violations involving radiological working conditions, and responses to the agency.